

Veronica B. Sanford, PMP, MBA

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SUMMARY: Veronica Sanford is a Technical Project Manager and Database Administrator. She has over twenty years of experience in the information technology industry in project management, business and technical analysis, design, database administration and tuning. Veronica has managed and led project teams to successful completion. She brings a broad and mature perspective to projects with the ability to communicate with all parties in all phases of the systems life-cycle work.

WORK EXPERIENCE

Company Name: **Fifth Third Bank**

Dates: **7/03 - Present**

Primary Responsibilities: Lead Project Manager for the Investment Operations and Technology group:

- Managed infrastructure, information security, audit, and disaster recovery projects.
- Wrote budgets, appropriations and tracked spend against the plan.
- Wrote Disaster Recovery Plans, Recaps, rating change documentation and coordinated DR testing for over 100 applications (including required infrastructure upgrades to meet DR requirements).
- Maintained the LDRPS software and Business Continuity documentation for the department and coordinated annual BC tests.

Lead Project Manager for the Enterprise Data Management (EDM) group:

- Managed cross-functional projects, assisted business / IT departments to initiate all new projects requiring EDM skills, co-wrote high-level project design documents, defended the EDM group against external Sarbanes-Oxley and internal EDM, Oracle, Ascential and DB2 audits.
- Wrote the Business Impact Analysis and Business Continuity Plans for the department.
- Member of the Project Management Office (PMO) Guidance Team assisting in the selection of PM Software and rolling out the PMO Methodology.
- Represented the department on the Change Management and Productionalization meetings.

DB2 Database Administer for the Enterprise Data Management (EDM) group:

- Created Logical and Physical Data Models using Erwin, created databases, tablespaces, tables, indexes, aliases, granted authority, implemented stored procedures, calculated space requirements, implemented reorg, backup and recovery jobs, wrote and ran Unload/Load jobs, and investigated problematic SQL (for performance).

Company Name: **Quicksilver Database Design, Inc.**

Dates: **4/90 - 11/03**

Primary Responsibilities: President, Lead Consultant, DBA and Project Manager

- Provided consulting expertise as technical project manager, database analyst / administrator and business analyst as needed.
- Determined project plan, project scope and staffing requirements and wrote requirements documents for projects.
- Marketed services, wrote proposals, and invoiced clients and consulting firms for work rendered.
- Assisted clients with brainstorming sessions to determine best methods of design and development strategy.

- Wrote, reviewed and revised contracts. Interviewed information technology (IT) managers to determine personnel and system requirements.
- Reviewed resumes and interviewed applicants for IT positions.
- Developed, presented and sold project management and systems development software. Technical project details available upon request.

Clients included: Fifth Third Bank, Anthem Life, Safelite Glass Corporation, Resolution EBS, Qwest, Nationwide Financial, Executive Jet, UPMC Health Plan, Huntington Bank, Ohio Legislative Information Systems, Worthington Industries, Nationwide Insurance Property & Casualty, Ohio Secretary of State, Ohio Bureau of Workers Compensation, CheckFree Corporation, Sears Merchandising Group, USG Corporation, Arthur Anderson S.C., Conrail, New York Board of Education, IBM Corporation, Pershing, Time/Warner, GE Consulting Services and Bell Atlantic Mobile Systems.

Company Name: **Unincorporated Database and Project Consultant**
Primary Responsibilities: DB2 DBA and Cobol/CICS programmer:

Dates: **11/87 - 4/90**

- NY Dept of Transportation - Performed analysis, developed and converted the Transportation Department's information system from VSAM / COBOL to DB2 / CICS / COBOL II. Interviewed users to determine their functional and business requirements. Developed prototypes to interface with users. Created system documentation to ensure that all requirements were met.
- AT&T New Jersey - Co-developed AT&T's new Credit Card System in DB2 and CICS. Audited System Requirements, System Architecture and Functional Specifications for adherence to firm's requirements. Tutored management personnel in DB2, SQL and Relational Database Design concepts, applications and performance. Established procedures to streamline the maintenance of project documentation.
- At UPS New Jersey: As DBA, maintained and supported all production and test Information Center Databases for use by the Executive Information System. Created all physical and logical objects within the database for the Regional Expansion Project. Designed data models for the Data Dictionary Project. Audited and revised authority on databases and objects as needed. Recovered production tablespaces and indexes from corrupt data. Evaluated SQL code of programmers and QMF users for maximum system efficiency.
- At Avon New York - Developed Marketing Support System applications in DB2. Designed programs to maximize efficiency and system performance. Recommended the addition of indexes, where necessary, for optimal system performance. At Booz-Allen & Hamilton Maryland – Wrote conversion programs to develop a benchmark for a Request-for-Proposal project. Created extract code and enhanced the on-line Manpower and Personnel System. Wrote COBOL programs to download data to ASCII files for access by Lotus 1-2-3 users.

Company Name: **Litton Guidance & Control**
Primary Responsibilities: Senior Electrical Engineer:

Dates: **9/84 - 11/87**

- Supervised three junior engineers and one consultant. Reviewed junior engineers' analyses for accuracy and completeness.
- Modified FORTRAN applications to generate reports of electrical components, their usage and ratings for use by design engineers for the Component Rating System.
- Analyzed Nuclear Survivability Software System to ensure integration with the Hardware Survivability System. (Was the first person in the United States to have incorporated software into the audit of Nuclear Survivability.)
- Enhanced FORTRAN programs to statistically plot the mean and standard deviation of test data for the Cruise Missile System.
- Created databases using dBase III to determine component suitability and monitor component usage

within defense systems.

- Wrote, coordinated and approved Customer Deliverable documentation for navigation system's tests and analysis.
- Developed procedures to streamline and monitor the flow of program documentation requiring review and/or approval.

EDUCATION

Institution: Otterbein College Date Completed: 2005
Degree: **Masters of Business Administration** Description: Emphasis on IT and International Business

Institution: College of Notre Dame (now Notre Dame de Namur) University Date Completed: 1978
Degree: **Bachelor of Arts** Description: Double Major in Business and Psychology

CERTIFICATIONS

PMI, PA - **Project Management Professional (PMP)** Date Received: 2005

Computer Learning Center LA - **Computer Programming and Design Diploma** Date Received: 1986

California State University Northridge - **Certificate in Electrical Engineering** Date Received: 1985

Distinguished Toastmaster (Leadership and Communication) Date Expected: 7/2008
Area Governor, Fifth Third Club Coach, Advanced Leader Bronze (ALB), Advanced Communicator Silver (ACS)

Landmark Education – Graduate of: The Landmark Forum, Advanced Course, Communication: Access to Power, Communication: Power to Create, Self-Expression and Leadership Program Dates Attended: 2006-7

United Way – Graduate of: Board Orientation and Leadership Development (BOLD) Date Completed: 2007

SKILL PROFILE

Databases	DB2 zOS, DB2 UDB AIX, Oracle, SQL Server, Access, DB2 for Windows NT, FileMaker Pro, ADABAS, IDMS/R, IMS, IDS/II, Ingres, Sybase, dBase, Informix, Paradox
Database Tools	Advanced Query Tool, Embarcadero DBArtisan, Oracle Enterprise Manager, SQL*Plus, SQL*Loader, DBA Studio, TOAD, OMEGAMON, Quest Schema Manager, Quest SQL Navigator, Crystal / Crystal Reports, DBArtisan, DBEXCEL, DB2AM, SPUFI, Platinum Utilities, MyEureka! Report Designer & Cube Explorer, QMF, FileAid for DB2, DB ProEdit, Platinum Erwin, DB2 Universal Database for Windows NT Command and Control Center, IBM DB2 Stored Procedure Builder
Case Tools	Oracle Designer/2000, ER/Studio, ADW, Design/I, Install/I, ERwin, GAMMA, TELON, Excelerator, PC Prism
Languages	PL/SQL, SQL, HTML, COBOL II, JCL, Assembler, C, CGI, Java, JavaScript, PERL, FORTRAN
Methodologies	UML-Unified Modeling Language, Cap Gemini's Brown Paper Analysis
Software	
PC:	Data Junction Map Designer, Business Objects Designer 5.1.2, Business Objects Supervisor, Oracle Developer/2000, MS FrontPage 98, Visio, Visual Cafe, PowerBuilder, Project Workbench, MS Project, Rational Rose, Ernst & Young's AME Navigator, CCC/Harvest, PVCS, MS Word, Telnet, Amipro, CS/10,000, Excel, Lotus 1-2-3, Lotus Notes, WinDiff, MS Visual C++, MS Outlook, Groupwise
Mainframe:	INTERTEST, SDF2, BMS, Xpediter 5.2, EASYTRIEVE, SYNCSORT, CICS MANAGER, ROSCOE, FileAid, REXX
Operating Systems	Windows 2000/NT/98/95, UNIX, AIX, MVS/XA, TSO/ISPF, DOS, OS/2, VM/CMS
Clearance	Secret (1982 - 1988)
Certification	Oracle Certified Professional (OCP) certification: 1Z0-001 in 12/2000

Veronica has prepared and presented over 70 speeches through Toastmasters International throughout the Greater Cincinnati area from January 2005 to the present. Each presentation included an introduction, body and conclusion along with an outline and an abstract. Veronica has developed the ability to present complex and technical subjects in a clear and straightforward manner. She has also developed the ability to communicate the underlying value of the material to be covered to engage the audience's attention.

Other presentations and courses were taught in Columbus, Ohio and throughout the New York, New Jersey and Connecticut region.

Presentations Written and Given:

2007 Leadership Excellence – Motivating People, Toastmasters
2007 Resolving Conflict, Toastmasters
2007 Communication, Evaluation and Leadership, Cincinnati Jaycees
2007 Values and Leadership, Toastmasters
2007 The Value of Stress Reduction, Toastmasters
2007 Why be Funny? Toastmasters
2007 Time Management, Toastmasters
2006 Investment Advisors IT Disaster Recovery: Process, Status and Next Steps, Fifth Third Bank
2005 Martial Arts: Leadership and Self-Esteem, Toastmasters
2002 Career Options in the IT Industry, Digital Eve Columbus
2001 Business Ethics and Project Management Issues, Nationwide Project Management Group
1999 Successful Project Implementation, Project Management Institute Central Ohio Chapter
1996 Solving the Client/Server Puzzle, Data Processing Management Assoc. Columbus
1995 Client/Server Issues for the DB2 DBA & Manager, Central Ohio DB2 Users Group
1995 Client/Server Issues for the DB2 DBA, Sears DB2 Users Group
1994 Client/Server Issues for the DB2 DBA, Mid-West Client/Server Roundtable
1990 Expert Systems in Weapons Technology, New York Technical Consultants Symposium

Courses Taught:

2007 PMP Prep Class: Time Management, PMI SW Ohio Chapter
2007 PMP Prep Class: Risk, PMI SW Ohio Chapter
2007 PMP Prep Class: PMP Certification, PMI SW Ohio Chapter
DB2 "Beginning to End"
1990 DB2 Batch Applications Development
1990 Logical Design
1990 DB2 Physical Design
1990 DB2 Utilities
1990 CICS Applications Development